

GRFP Applicant Frequently Asked Questions (FAQs) on Accessing the GRFP Module

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#	Question	Answer
1	What are the benefits to Graduate Research Fellowship Program (GRFP) Applicants and Fellows being added to Research.gov's Account Management system?	NSF's Account Management system supports a centralized and streamlined account registration process in Research.gov for the research community, providing each researcher or research administrator to do business with NSF using a unique identifier (NSF ID) and a single, self-managed profile. The assigned NSF ID is used throughout the individual's career in all official interactions with NSF, as an applicant, awardee (Fellow, Principal Investigator (PI), co-PI, subawardee, consultant), institutional representative, or in other roles.
2	What is an NSF ID?	The NSF ID is a unique numerical identifier assigned to users by NSF. The NSF ID is used for NSF's electronic systems as a login ID and identification verification throughout the individual's career in all official interactions with NSF, as applicant, awardee (Fellow, PI, co-PI, subawardee, consultant), institutional representative, or in other roles. In accordance with NSF policy, each individual user of NSF systems should not have more than one NSF ID. Users with more than one NSF ID should contact the Help Desk for account reconciliation assistance at 1 (800) 381-1532 (Monday – Friday except federal holidays; 7:00 AM – 9:00 PM Eastern Time) or via rgov@nsf.gov.
3	How do I know if I already have an NSF account?	To check if you already have an existing NSF account: 1. Click on the Forgot ID link on the Research.gov Sign In page. You will be navigated to the NSF ID Lookup page. 2. Enter your information in the required fields exactly as it appears on your NSF account and click the Submit button. 3. The system will email you your NSF ID if the submitted information matches the information in Research.gov and you have an existing NSF account.
4	I used the NSF ID Lookup to retrieve my NSF ID but received an error message. What do I do?	Some reasons an error is generated when using the NSF ID Lookup include: • You entered a different name and/or email address than what is in your NSF account profile in Research.gov. Be sure to search using the exact name and/or email address associated with your NSF account in Research.gov. • Your name and/or email address does not match the organization selected. Try the search again after confirming the correct organization information is entered in the field provided. If you continue to receive an error, please contact the NSF Help Desk for assistance at 1 (800) 381-1532 (Monday – Friday except federal holidays; 7:00 AM – 9:00 PM Eastern Time) or via rgov@nsf.gov.
5	What is the difference between an NSF account and a GRFP account?	Prior to June 27, 2022, all Applicants and Fellows accessed the GRFP Module on the GRFP Sign In page using their GRFP account credentials. GRFP account credentials were limited to accessing only the GRFP Module. All NSF external systems, including the GRFP Module, now use NSF account credentials for user authentication, and your unique NSF ID will be used throughout your career in all official interactions with NSF.

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6	Do I have to register for an NSF account in Research.gov to access the GRFP Module?	Yes, all Applicants and Fellows must register for an NSF account in Research.gov to start a new fellowship application. Registration is a quick and easy one-time process.
7	How do I register for an NSF account in Research.gov to access the GRFP Module?	See the Applicant User Guide to Access the GRFP Module for step-by-step instructions and associated screenshots.
8	Do I need to sign in to Research.gov only when registering for a new NSF account or each time I want to access the GRFP Module?	After completing the one-time registration in Research.gov, you will be able to access the GRFP Module using your NSF account credentials. You will have two sign-in options for accessing the GRFP Module, listed below. Regardless of which sign-in option you choose, you will always use the account credentials you created during the one-time registration process. Research.gov Sign in Option #1: 1. Open the GRFP Sign In page. 2. Click the Sign In to Research.gov button. 3. Enter your NSF account credentials. Research.gov Sign in Option #2: 1. Open Research.gov. 2. Click Sign In located at the top right of the screen to enter your NSF account credentials. 3. From the My Desktop page, select the Graduate Research Fellowship Program (Applicants, Fellows) link in the Fellowships tile.
9	How do I update my email address for my NSF account?	Your primary email address is the same for all NSF systems, including GRFP. To update your primary email address: 1. Sign in to Research.gov. 2. Select My Profile from the top right of the screen. 3. On the Contact Information tab, click the Edit button.
10	How do I update fields that are not editable on the GRFP Application?	Fields that are not editable on GRFP Application may be edited in your Research.gov Profile. Any changes to your NSF account profile will be updated automatically in your GRFP account. After signing in to Research.gov: 1. Select My Profile from the top right of the screen. 2. On the Contact Information tab, click the Edit button.

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11	What do I do if I have forgotten my NSF account ID or password?	If you have forgotten your NSF account ID or password to sign in to Research.gov, you can use the Forgot ID or Forgot Password feature on the Research.gov Sign In page. If you have previously created a GRFP account, but have not created an NSF Account ID, you will need to complete the NSF Account Registration process before you can access the GRFP module. If you need additional assistance, please contact the NSF Help Desk at 1 (800) 381-1532 (Monday – Friday except federal holidays; 7:00 AM – 9:00 PM Eastern Time) or via rgov@nsf.gov.
12	What do I do if I have forgotten my NSF account password and no longer have access to my primary email address?	If you cannot access your NSF account primary email address to receive a temporary password, please contact the NSF Help Desk for assistance at 1 (800) 381-1532 (Monday – Friday except federal holidays; 7:00 AM – 9:00 PM Eastern Time) or via rgov@nsf.gov.
13	Will the GRFP Module allow me to submit a new fellowship application after the application period has closed?	After you submit an application for the current application period, you will not be able to change or resubmit it. However, you may submit a new fellowship application for a future application period if you meet the eligibility criteria.
14	Who do I contact if I have questions or need assistance?	- For IT system-related questions including account inquiries, please contact the NSF Help Desk at 1 (800) 381-1532 (Monday – Friday except federal holidays; 7:00 AM – 9:00 PM Eastern Time) or via rgov@nsf.gov. - Questions about the GRFP application process and reference writer process should be directed to the GRF Operations Center at 1 (866) NSF-GRFP (1-866-673-4737) or by email to info@nsfgrfp.org.