ACM$ Frequently Asked Questions for NSF Employees

1. What is ACM$?

The Award Cash Management $ervice (ACM$) is a new approach to award payments and post-award financial processes. With ACM$, NSF is transitioning financial processing of award payments from the "pooling" method to a "grant-by-grant" method. This will require awardees to submit award-level payment amounts each time they request funds.

2. Will NSF awardees still be required to submit a quarterly Federal Financial Report (FFR)?

With the implementation of ACM$, NSF awardees will no longer submit an FFR. NSF will record award expenses at the time the awardee institutions draw funds using ACM$. Institutions that participated in the ACM$ pilot submitted their final FFR in January 2013. All other Institutions submitted their final FFR in April 2013. All NSF awardees will be transitioned to ACM$ by June 30, 2013.

3. How do I access ACM$?

All NSF staff members have access to view transactions and award level details within ACM$. To access ACM$:

1. Go to www.Research.gov/Desktop
2. Log in with your NSF LAN user name and password
3. Click on the words Award Cash Management $ervice under Research.gov Services & Tools. This will take you to your ACM$ landing page.
4. Next, search individual awards by typing an award number into the Federal Award ID field and clicking on search, or view awardee information by entering the Organization ID or Organization Name and clicking on the search button. You can also view ACM$ transaction level details for institutions either by performing an Advanced Transaction Search or by searching for an Organization as described above.
5. View awards by clicking on the organization summary link and then selecting View Open Awards or View Recently Closed Awards links.

Note: ACM$ financial information is updated each night.

4. In ACM$, are awardees required to change the frequency of their cash requests?

No, in ACM$ awardees may continue to request cash at the award level as often as needed. With each cash request, awardees are required to certify that the funds they are requesting are for disbursements that have already been made or that will be made within three days of receipt of the funds.

For more information about Research.gov, please contact the National Science Foundation at **feedback@research.gov**.

5. Can awardees make changes in ACM$ if the award has already been closed?

Awardees can enter upward expense adjustments to closed awards within a maximum of fifteen months after the award financial close date and can enter downward expense adjustments until the appropriations funding the award are canceled. All adjustments must be at least +/- $1.00.

6. In ACM$, will awardees report program income?

No, NSF will not collect data on program income in ACM$. Awardees will be notified when a final decision has been made on the new process for program income reporting.

7. What do the FAS transaction codes stand for?

FAS Transaction Code	Description
354	Commitment of a proposal
451	De-obligation of current fiscal year obligation
452	Obligation of current fiscal year obligation
453	De-obligation of prior fiscal year obligation
456	Obligation for PI transfer
600	FFR expenditure
608	Payment/expenditure
615	Award close
616	Upward adjustment after a 615
617	Downward adjustment after a 615
618	Reopen award reversal of a 615
680	ACM$ payment/expenditure
685	ACM$ award close
686	Upward adjustment after a 685
687	Downward adjustment after a 685
688	Reopen award reversal of a 685
800	Cash pooling payment
880	Account receivable
918	Remittance
986	ACM$ rejected payment
987	Repayment of an ACM$ rejected payment
988	Reversal of an account receivable

8. Is there training on how to use ACM$?

ACM$ training is now part of LearnNSF's Research.gov/Desktop courses. Three courses are available to all staff:

- **Course One:** Identify the Tool or Service on Research.gov/Desktop
- **Course Two:** Accomplishing Tasks Using the Research.gov/Desktop
- **Course Three:** Award Cash Management $ervice

Go to the LearnNSF website to learn more.

9. How can I get help with ACM$?

Here are the ways to get help with ACM$:

- Online Help: Click on the Help link on Research.gov/Desktop for online help on all Research.gov/Desktop services, including ACM$

- IT Help Central: Email IT Help Central at ithelpcentral@nsf.gov or call (703)-292-*HELP (4357)

- Grantee Cash Management Section (GCMS) Accountants: Call or email a GCMS Accountant. GCMS contact information is at http://www.nsf.gov/bfa/dfm/cmeab.jsp